



## Your Myvemma.com Myverve.com Website!!

**Set up:** If you enrolled through another member's website, you should have already set up your myvemma website. If you upgraded through Vemmabuilder, then you will need to spend 2 minutes setting it up!

1. Have your new VID#... it is emailed to you from Vemma.
2. Go to myvemma.com click on Member login
3. Click on First time
4. Fill in info...select web address that is easy to remember and easy to spell. Website name and user name are the same. i.e. [www.myvemma.com/topteam](http://www.myvemma.com/topteam) username= topteam
5. Upon completion, you will now have two websites...  
myvemma.com/\_\_\_\_\_ and myverve.com/\_\_\_\_\_

### **Outside of your Website...**[www.myvemma.com/username](http://www.myvemma.com/username)

*Professional business presentation from minute 1!*

This is where you will send visitors to learn more about your Vemma business. Have visitors explore either site...formula specific and follow BK Boreyko as he tours visitors through the the sites.

**Guest book-** ask visitors to sign your guestbook so you will know that they visited. You will have a record of their visit in your Backoffice.

- To Enroll:**
- Visitor will need to click on Buy/Join Vemma or "Get Verve!" (both lead to order page) on the upper right hand side of the page.
  - Select Country from Drop down menu and click on "Become a Member" (if your guest selects BUY VEMMA/VERVE! they will be charged retail prices) Membership is free and members pay wholesale as well as earn bonuses for referrals!
  - Choose product package or scroll to bottom of page for more wholesale options.



**To Learn More:** Guests may browse the outside of your website to their heart's content. The tabs across the top will provide great info on our product, company and compensation. The links on the right side will show visitors our company charity, how to sign up for our Vemma convention and Health studies.

## **Your Myvemmas/MyVerve Backoffice:**

Your backoffice is password protected and available only to you! There is a multitude of information and tools to help you build your Vemma Business. Take the time to familiarize yourself with what is available to you! *Go to myvemmas.com or myverve.com and click on member login...enter username and password. You are directed to the SAME backoffice for both websites.*

### **Links at top of Backoffice Homepage:**

[My Account](#) | [Cycle Tracker](#) | [Genealogy](#) | [Autoship](#) | [Bonus History](#) | [Order History](#) | [Account History](#) | [Direct Deposit](#) | [Manage Website](#) | [Visitor Info](#) | [Tell A Friend](#)

**My Account:** Personal Information change personal info if needed  
Placement Strategy: Select Profit leg from the drop down menu. The computer will automatically place personally enrolled members in your profit leg.  
Place Personal Order: Click here to place upgrade package orders, order additional samples etc.

**Cycle Tracker:** This is where you will see the order volume in your left and right legs. Each combination of \$180 in lesser leg and \$360 in greater leg will earn a Cycle Bonus. (see compensation plan) You will also see how many days remain for you to upgrade to higher earning levels.

Browse down Bonus Earnings to see estimated weekly check.

**Genealogy:** Summary-shows who enrolled  
Diagrammatic shows placement.  
Selecting Diagrammatic will allow you to place a new enrollee on your team through your Backoffice. Find empty box in desired position and click on link to enroll. Follow instructions.

**Autoship:** You may change your personal autoship on this page or start a new autoship. If you want to cancel an autoship you must call Customer Service.

**Manage Website:** Fun place to add your own personal picture to your website, your own personal story and more.

**Visitor Info:** A record of who visited your website and signed your guestbook. A series of 4 emails are sent to those who signed your guestbook.

**Tell a Friend:** Send emails from your website that are designed to encourage recipients to visit your myvemma.com site! You may select product OR business focused messages.

**SIDE TABS:** We recommend that you visit the Compensation and Vemma University links first. Both of these provide info to help you build your business. Explore the other tabs early in the morning or late at night...when it is too early or late to make calls to prospects!



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